Summaries At-A-Glance: SAVIN Governance Committee (SGC)

Meeting Date	**August 1, 2023**
ATTENDEES	Members Present: Dayna Miyasaki, Judiciary (JUD); Toby Wilson (Victim Representative); Rebecca Vogt Like, Kauai Office of the Prosecuting Attorney (Kaua'i PA); Rosemarie Albano, Honolulu Victim Witness Kokua Services (Hon VWKS); Angelina Mercado, Hawaii State Coalition Against Domestic Violence (HSCADV); Lynn Matsuoka, Sex Abuse Treatment Center (SATC); Lisa Sur, Dept. of Public Safety, Information Technology Services (PSD-ITS); Corey Reincke, Hawaii Paroling Authority, (HPA) Designees Present: Brandee Agliam for Tara Benevides, Hawaii Victim Witness Program (Hawaii VWP); Storm Poomaihealani, (Kauai VWP); Pamela Ferguson-Brey, (ED – CVCC) Others Present: Tani Dydasco, Dept. of Public Safety, SAVIN Coordinator (PSD-SAVIN Coordinator); Monica Lortz, Dept. of Public Safety, Reentry Coordination Office (PSD-RCO); Nettie Arias, Dept. of Public Safety, Restitution and Victim Services (PSD-RAVS); Leanna Bair, (CVCC); Dennis Dunn (Hon VWKS, Retired) Members Absent: Randi Barretto, Crime Victim Compensation Commission (CVCC-SGC Chair); Chief Arthur Logan, Honolulu Police Dept. (HPD); Anita Ahuja, Maui Victim Witness (Maui VW); Reid Pursley, Maui Police Dept. (MPD); Rio Amon-Wilkins, Hawaii Police Dept. (Hawaii PD); Paul Applegate, Kauai Police Dept. (KPD); Cyndi Keller, Dept. of the Attorney General, Crime Prevention and Justice Assistance Division (AG-CPJAD); Karlotta Carvalho, Mothers Against Drunk Driving (MADD); Tommy Johnson, Dept. of Public Safety, Director (PSD-DIR)
DISCUSSIONS	**I. <u>Review and Approval of Meeting Minutes</u>** *DISCUSSION/CONCERN(S)* • The April 17, 2023 meeting minutes have been reviewed by the committee. • The Committee approved the final meeting minutes. **ACTION PLAN** • Ms. Dydasco (PSD-SAVIN Coordinator) to have the final meeting minutes posted to the PSD SAVIN website.
	II. <u>Notification System</u> *DISCUSSION/CONCERN(S)* Current Notification Issues: • Parole Discharge notification triggers still being worked on; Identified that VINElink showing release dates from previous booking, APPRISS has been notified and ticket created; Prior issue regarding the notification of transfers to AZSC has been fixed and in production as of July 13th; Report data: VINElink searches have jumped significantly in the recent months, APPRISS notified and looking into the matter. Notification ID Numbers: • Ms. Dydasco (PSD-SAVIN Coordinator) and Ms. Bair (CVCC) have been collaborating on the updated website for pavhawaii and the SAVIN content. Currently, notification ID numbers are affixed to different notification types. The idea for the ID numbers came about previously due to the need for more descriptive information on the type of notification, but the system having character limitations with each notification. The intent was so the recipient could go to the website, enter in the corresponding ID number, and a broader

	description, sample notification text, definitions, and other general resources pertaining to that type of notification would generate. To date, the website ID number search function and resource content has not been constructed. Ms. Dydasco (PSD-SAVIN Coordinator) brought up discussions regarding the efficiency and practicality of use for the notification ID numbers, and shared feedback of her experiences with calls from victims and the public in response to the ID numbers. She relayed that the consensus of callers seem to interpret the ID numbers much like a confirmation number, case number, or account number, and will reference it with the assumption that information specific to their case will generate, when it will not. She reiterated the redundancy, and the unnecessary extra steps callers may take to ultimately end up having to call for the specific information anyway. She suggested the removal of the ID numbers whilst still having the description, samples, definitions, and resources available on the website, including the addition of a contact form on the website to submit questions on case specifics. • Ms. Wilson (Victim Rep.) recalled the history behind creating the ID numbers and expressed the importance of providing additional information and meaningful explanations of the notifications even if the ID number methodology isn't used. Mr. Dunn (Hon. VWKS – Ret.) agreed. • Mrs. Ferguson-Brey, (ED – CVCC) updated the group with regards to the website. They are currently working between two consultants in getting them to be in-sync while moving forward with the webpage project, however, they are committed to the website and will keep the group updated on its progress. • Ms. Matsuoka, (SATC) clarified that if the ID numbers aren't useful now and there is no intention of serving a purpose later, then it would probably make sense to remove them; and if it's going to have a purpose later, whether we should revisit this and how much work that will take. • Mrs. Ferguson-Brey, (ED – CVCC) suggests a two-part motion, that we eliminate the ID numbers and that we commit to serving its intended purpose of providing and communicating meaningful information regarding the notifications. • Ms. Wilson (Victim Representative) put forward the motion and Ms. Matsuoka, (SATC) seconded. • Mrs. Ferguson-Brey, (ED – CVCC) notated the motion which carried unanimously. • Ms. Bair, (CVCC) shared what the current website content looks like to the group while the newer website and content is in construction. **ACTION PLAN** • Ms. Dydasco (PSD-SAVIN Coordinator) to follow up with APPRISS on all pending issues and provide updates to the committee.
	III. <u>APPRISS Contract Updates</u> *DISCUSSION/CONCERN(S)* FY 2021 SAVIN Contract Extension – Amendments and Past Invoices • A meeting was held between PSD and APPRISS regarding the language in the supplemental contract pertaining to data sharing, price increase, and taxes. Data sharing language will be removed. PSD holds no tax waiver however, price shall be all inclusive with the addition of the 3% price increase. The parties have come to an agreement and document preparation is underway. This is the first of two available supplemental 1-year extensions before another RFP is required. • Ms. Wilson (Victim Rep.) expressed concern in the upcoming RFP process in regard to time and staffing constraints for such a lengthy and consuming process, in addition to coordinating with those involved with the OMS the department was in the process of acquiring to insure its compatibility. • The vendor for the new OMS was selected, of which had their own notification capabilities, however, it is believed that the development process was put on hold due to an appeal. • The past invoices for October to April have been corrected and payment has been sent.

	ACTION PLAN Ms. Dydasco (PSD-SAVIN Coordinator) to coordinate with Ms. Barretto, (CVCC-SGC Chair) and the RFP subcommittee for discussions regarding the upcoming RFP.
	IV. <u>Monthly SAVIN Reporting</u> *DISCUSSION/CONCERN(S)* Monthly SAVIN Report: • VINE searches from April to May have increased by over 1.3 million, which is exceptionally high. An inquiry was placed with Jon Musick from Equifax who was also intrigued and will follow up after some research. • Ms. Dydasco (PSD-SAVIN Coordinator) will be attending the annual VINE conference the end of this month. • Correctional Industries payments that were missing from prior months have been caught up and collections have been steady. • Mrs. Ferguson-Brey, (ED – CVCC) noticed significant reduction in collections when compared to FY22. The telephone tax which is one of the bigger funding sources had not been collected during the months of this report. This topic in relation to collections during and after the pandemic to also be discussed further. SAVIN Inquiry Form Procedures: • A new SAVIN Inquiry Form procedure was given to the group. The new procedure is a webform that allows the SAVIN Coordinator to better receive and track inquiries generated from committee members and other victim service agencies.
	V. <u>SAVIN and Restitution and Victim Services (RAVS) Reorganization</u> *DISCUSSION/CONCERN(S)* Status of SAVIN Coordination Office and Vacant Positions: • DHRD to reopen the recruitment for the advocate positions next week due to unqualified candidates. There is one applicant for the coordinator position and the OA IV position has been filled. PSD may re-review the position descriptions. • The previous issue and discussion in regard to the position descriptions not being victim centered was brought up along with past discussions on whether the standard position descriptions could be changed on the DHRD website and the lengthy process that could be involved with that since there was a sense of urgency to get the positions filled. • Ms. Mercado, (HSCADV) advocates on spending the time to do it the right way with the right position descriptions that are victim centered so the best candidate pool can be achieved rather than going through the same process and still not having anyone in those roles. Ms. Matsuoka, (SATC) agrees and pushes to get it done sooner than later since the current process has taken up a lot of time and is not yielding positive results. Status of Restitution and Victim Services (RAVS) Reorganization • The RAVS project has been extended to allow time to vet all the positions. PSD had asked the legislation for two civil service positions to make these positions permanent but were approved for one position that begins January 1st. • Mrs. Ferguson-Brey, (ED – CVCC) asked for an update on the creation of that position so that staff can move over permanently. Mrs. Lortz, (PSD-RCO) relayed that the position paperwork has not landed within PSD yet and won't be able to submit anything until the position is officially under PSD. Both agreed to meet with the rest of the corrections-based victim service team to discuss plans moving forward for staff and this important role in the nationally recognized project to ensure it continues when VOCA funding is over. Mrs. Lortz, (PSD-RCO) also expressed that it is her goal for the project to run consistently without interruption so that they can hopefully

	transition the current VOCA staff into that permanent position. **ACTION PLAN** • Mrs. Lortz, (PSD-RCO) to bring the concerns regarding the vacant SAVIN positions to the Director and discuss next steps with the SAVIN Coordination Office team. She will also touch base with the team regarding the RAVS project and positions and report back to the group.
	VI. <u>Legislative Updates</u> *DISCUSSION/CONCERN(S)* • Mrs. Ferguson-Brey (ED-CVCC) thanked those who gave testimony for a bill this year that would have eliminated the vast majority of funding for the SAVIN program and likely three of the positions in the program would be gone. The gateway to all victims' rights is notification and it was hugely important for that bill to die. She worries that more bills like this have been coming through and where more and more bills where victims are not part of the panels that are making the big decisions about the criminal justice system. • Mrs. Ferguson-Brey (ED-CVCC) brought up the resolution to study whether or not the function of setting minimum terms should be transferred to the Judiciary instead of HPA and that victim advocates weren't originally included on the panel. There will be victim representation at the first meeting, and she will keep the group updated. She would like the group to look at the impact this bill will have on victims. • Ms. Mercado, (HSCADV) spoke about the Address Confidentiality bill that went through that will be housed in the newly formed Department of Law Enforcement, and how the idea for a governance or advisory committee to address victim concerns were rejected. **ACTION PLAN** Inquiries and follow up will be made with Representative Tarnas, Representative Ganaden, and Director Tommy Johnson on whether there will be further review on the issues of the telephone tax bill.
	VII. <u>Other Business</u> *DISCUSSION/CONCERN(S)* Preparing for next In-Person SGC Meeting: • Next meeting firm for in-person, no hybrid. Ms. Dydasco (PSD-SAVIN Coordinator) to send details out to the group and requests for information for those that need travel.
NEXT MEETING ADJOURNMENT	**VIII. <u>Adjournment:</u>** • <u>The meeting was adjourned at approximately 10:55 a.m.</u> • <u>The next meeting is tentatively set for Wednesday, November 1, 2023, (9:30 am - 11:30 am)</u>