ODEPARTMENT OF PUBLIC SAFETY

REENTRY COMMISSION MEETING MINUTES

January 19, 2018

Present: Wendell Murakawa, Chairman, Jodie Maesaka-Hirata, Deputy Director of Corrections, Timothy Ho, Tim

Hansen, Toni Bissen, Kimmy Takata

Attendees: Nona Lawrence, Monica Lortz, Leanne Gillespie, Albert Diaz, Heather Kimura

Juliet Sadama-Uemura, Toni Schwartz, Irene Tanioka, Kathleen Algire, Kat Brady, Sophia Mendoza

Absent: Maile Kanemura, Glen Hisashima, Gary Yabuta

MEMBER	TOPIC	DISCUSSION
Wendell Murakawa	Call to Order	Called to Order
Wendell Murakawa	Approval of September 7, 2017 Meeting Minutes	 Irene to correct wording on Page 17, regarding the Strategic Plan the word I used was WILL not WON'T, in regards to making grammatical changes only. Approved – all in favor
Wendell Murakawa	Virtual Facility Tour	 Since not able to do a physical tour due to safety & security issues, Toni will present a virtual. Presenting via computer but you can follow along on a Smart Phone(more interactive then computers)

Toni Schwartz	Virtual Facility Tour	 http://dps.hawaii.gov/ a. Virtual Tours b. Select Facility you'd like to visit. Let's look at Halawa for now. Halawa picture of module shown of renovations underway. Showing 360 pictures Link available – https://360.io/user/2633-884574/public-safety-department You are able to view all of the facilities from our website. Pictures have been up on our website for a couple of years now. Some of the pictures have been recently updated, like the OCCC entrance changed. Contact information posted by sign in sheet – Toni Schwartz - Telephone #808-587-1358, email: Toni.e.Schwartz@hawaii.gov
Wendell Murakawa Wendell Murakawa Toni Bissen	Old Business - Reconsider: Objective of Strategic Plan Role & Responsibility of Commission Performance Measures Strategic Plan Finalization – Amendments made by Tim Hansen Question: Propose to Place Commission's	 Toni Bissen to Toni Schwartz - Question what would your suggestion be to have the Strategic Plan posted to the Public Safety Website and make it interactive with public for comments. Toni Schwartz - Would need to work with someone to go over requirements and what is actually wanted. A page can be made. Make sure it's in line with sunshine law. Jodie Maesaka-Hirata - suggested a subcommittee to work on what is being put up Nolan couldn't be here so Jodie is here in his place.

Timothy Hansen Timothy Ho Jodie Maesaka-Hirata	Strategic Plan for Public Review	 Summarize old business Discussion among several of the members about who the Strategic Plan is for and if it should in fact be open for public input. Tim was thanked for hard work. Amendments were accepted and will be put online for public input Proposal a motion that commission should post draft plan on department website leave it up for 4 weeks open for public comments and then meet again and finalize. Would like to post by February 1. But need to be done by next meeting in May. 4 Ae and 1Nay Agreed upon - a. February 1st to March 1st the Strategic Plan will be posted to the Department of Public Safety's website for public comment. b. March 2nd to April 1st Department of Public Safety to gather and forward all public comments to Reentry Commission. c. April 1 till next meeting Commission to review and summarize the comments. d. Commission to either make changes or
		Commission. c. April 1 till next meeting Commission to
		d. Commission to either make changes or finalize the Strategic Plan at the next meeting.
		e. Suggestion – Reentry Plan to be posted simultaneously with Reentry Commission Strategic Plan. – Jodie to check with the Director.

	New Business	
Timothy Hansen	A Statewide Conference – Hilo, June 2018 Status of the Commission Sunshine law – Alternative (example: Correctional Justice Task Force)	 June 1st for hopefully the 1st Statewide Conference that helps to develop the Going Home Consortiums across the different islands. Hilo was chosen since it was the 1st to have
Toni Bissen	Correctional subtree Tusk Torce)	a going home consortium.Would the Commission or Reentry Office
Jodie Maesaka-Hirata		 want to be a part of something like that? This would need to be brought up quickly to the Director and if we are participating work with Monica but there are a couple of questions – a. Do you have an agenda or itinerary for this conference? b. Is this being brought up for funding
Tim Hansen		support or do we have logistics?
Toni Bissen		 Logistics – a. A place has been secured; b. Cost is \$0, so there is not necessarily a financial need but if the department has a few \$1000 then ok. The Going Home Consortium has been doing some fundraising. Biggest thing is food, but may end up where each participant may need to potluck or pay for your own lunch.
		Strategizing for the day there would be both keynotes and breakout sessions geared towards stakeholders and grassroots efforts. As well as an opportunity for the Department if they wanted to do some teaching or workshops

Jodie Maesaka-Hirata Monica Lortz	Reentry Flowchart	specific towards Reentry. Either way it would be a great opportunity for the community stakeholders to be mingling with the Public Safety staff that are working on Reentry issues • This is not a commission or department project it's a grass roots project, we are inviting Public Safety and this Commission to be invited as a partner in this effort, not asking for any financial assistance. • The Director is point of contact – he will then contact Monica Lortz • 3 flowcharts in the packet. Were originally created back when Ted Sakai was the Director. It is in the process of being updated in depth. Reentry's actual first contact is after sentencing. a. Yellow – describes how a person comes in and it tracks them all the way till they go out to parole. b. Green tabs is page 1 & Blue tabs is page 2 for side by side viewing – Describes the following: 1. How HPD will make an arrest. 2. Track the person either going through the jail system where they stay on the Green tab page or they go to the Blue tab page where they go to the Blue tab page where they go to the prison system. a. For Jail individuals at all the triple C's - Reentry process starts at
Monica Lortz	Reentry Flowchart Cont.	the mark where OCCC Admissions - OCCC Housing –

manages Custody security and living. It's a work in progress as some of the individuals are in there only on weekend or sometimes only a couple of weeks. Working with the Resident staff to help in finding out what kind of documents they currently have or need so they walk out the door they have something on them. b. For the Prison individuals, the blue border, Reentry process starts at the mark where Prison Admissions (RAD) - Case Manager assess, classifies & recommends programs. We find out which identification documents the person has or does not have. From when the person is at OCCC any identification they may have will be put into their file instead of being kept with their personal belongings. The document, like the file will now follow the individual to which ever facility they go too. Upon parole or release the documents will be given to the individual. Reentry office is currently working on a Monica Lortz MOA with the social security office to get replacement cards.

Tim Hansen Monica Lortz Tim Hansen		 Reentry office looks at all factors in assisting the individuals in preparing for reentry into the community. Documents Benefits Housing Question – Restitution seems to be missing in the flowchart. It is recognized in the RAD section of blue border flow chart. This form is a fairly clear representation of what our Criminal Justice System looks like overall. Then you break it down further, which is partner pieces.
Monica Lortz	Updated Programs Matrix	 Monica – The Matrix is a color flow chart in your packet. The right hand gives you examples of what is currently being offered. The left had given you boxes to identify where. It is broken down by:
Tim Hansen		a. Community Serviceb. Work linec. Educationd. Family Reunification
Monica Lortz		 e. Furlough f. Job Service g. Substance Abuse h. Volunteers. It is current as of January 18, 2018 but still is a work in progress as it's constantly changing due to a. Programs added to the outer island b. Programs deleted

Monica Lortz	Program Contracts per G. Hishashima's Request	 Emailing me is the best way to communicate with me regarding updating the information making sure the information is accurate. Working with the Program Services Section - Michael Hoffman, Programs Administrator and his team is how the information in the Matrix is compiled. We have: a. Amy Jodar, - Education b. Agnes Berschauer – Volunteers c. Wen Mun, - Medical d. Dwayne – Substance Abuse Glen was asking for a copy of all the contracts and Jodie reiterated that is not
Toni Bissen Tim Hansen		feasible.Still waiting on specifics on what info Glen wanted but he couldn't remember.
Toni Bissen Jodie Maesaka-Hirata		 Maybe there should be some parameters and reasoning to requests we are making. The purpose of the request was to have a clear representation of the Services currently happening in all of the facilities. Glen's sense was if we see the contracts, then we'll know that it's working. Don't think we need contracts to see that.
Nona Lawrence		 Suggestion - maybe take the Matrix and break it up by what is actually a contract
Tim Hansen		 using asterisk. Suggestion - maybe a list at next meeting alongside the Matrix? Suggestion - Maybe a list on the Matrix.

Wendell Murakawa	D. C M	A ve the Devie verse as a second of the
vvenueli wurakawa	Performance Measures	 Are the Performance measures done monthly?
Nona Lawrence		We stop providing this because you as a
Nona Lawrence		commission decided you didn't want it. Let
Jodie Maesaka-Hirata		us know what you want to do.
		 Quarterly may be redundant – do you want
Tim Hansen		it semiannually?
Toni Bissen		 Recalling what is currently be requested for
Wendell Murakawa		Performance Measures per page 10 and
Jodie Maesaka-Hirata		11 of the purposed Strategic Plan.
		 Jodie asked to be more specific as
		purposed Strategic Plan is too broad.
		 Back and forth discussion on exactly what
		information the commission wants in the
		Performance Measure.
AG Office -		
Monica Lortz		
Tromes Bors	Executive Session:	
	Pursuant to H.R.S. §92-7(a), the Commission may, when	
	deemed necessary, hold an	
	Executive Session on any	
	agenda item without the written public notice if the	
	Executive Session was not	
	anticipated in advance. Any	
	such Executive Session shall	
	be held pursuant to H.R.S. §92-4 and shall be limited to	
	those items described in	
	H.R.S. §92-5(a). Discussions	
	held in Executive Session are closed to the public.	
	closed to the public.	
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Tim Hansen Jodie Maesaka-Hirata	Back to Regular Session – Public let back in - Performance Measures continued	 Discussion with Monica will be based on the strategic focus of the Performance Measures. If there are other things the commission would like to have included it should be discussed as a full commission at this point. Suggests Information from the Parole Board would be helpful as the Parole Board will parole someone who a. Has housing. b. Has livable wages and/or financial support.
Tim Hansen		c. Has healthy relationships. 1. prior to parole have they been going to various groups for support? 2. Have they been meeting with their family? • So if we have that numbers that should give us some sort of indicator. • The next piece of the indicator is how many fail and is pulled back in because they
Wendell Murakawa		failed parole. Ultimately it's going to be the recidivism rate. Those are some big indicators if we can track the movement on those, we will have a better sense on whether we are doing successful reentry as a state. • Asked that Commission moves on.

Monica Lortz	Act 56, SLH 2017 Report	 Has to do with Identification and Department of Health. Funding has been received, account to be set up.
Jodie Maesaka-Hirata		 Funds are for individuals who have any no money. MOA is currently awaiting finalization with Department of Health for individuals to obtain their birth certificates. Once it's completed, guidelines can be set up as to the administrative process. Goal is after they have their birth certificates the can get other pieces of identification. Target group is the indigent & those that are maxing out. (starting there and work backward to everyone else) \$25,000 was allocated to set up administrative needs to start up the program, work out all of the details with the department of health.
Monica Lortz	Other Business Comprehensive Reentry Plan	Once we have updated stats it will be completed. Stats we currently have are from 2011.
Jodie Maesaka-Hirata		PSD would also like to be sure the Comprehensive Reentry Plan is in sync with the Strategic Plan, so we were also waiting on finalization of that to move forward.
Tim Hansen Jodie Maesaka-Hirata		 Do you have a target date? By next meeting a draft should be provided as long as it's approved by the Director.

Jodie Maesaka-Hirata	Director's Report –	Nolan wanted to share current stats as of
	Operation/Legislature	January 28 th –
	Operation/Legislature	a. HCCC – 422
		b. Special Needs – 95
		c. HCF -981 due to ¼ of Medium Security
		Inmates that were moved to the
		mainland due to construction.
		Construction was supposed to be done
		at the end of 2017, but it wasn't. Now
		scheduled to be completed by Dec 2018.
		In the mean time inmates will be rotating
		in and out.
		d. Kauai – 194
		e. KCF – 135
		f. MCCC – 502
		g. OCCC – 1163
		h. WCCC – 236
		i. WCF – 255
Tim Hansen		j. Saguaro – 1579
		k. Federal Detention Center – 161
		Request for printout Nolan normally
		provides as it's very helpful. Also numbers
		are a little low for Kulani. It's normally at
Jodie Maesaka-Hirata		200 but it's been running at 140.
		Response – They are supposed to have a
		level 3, Substance abuse program which is
		residential. However with the LSI
		validating tool used for scoring. Inmates
		are coming out needing either outpatient or
		just education. There is also a trend
		nationally to move away from residential
		facilities for substance abuse treatment.
		That is being looked at. Also, there will
		That is boing looked at. 7100, there will

Jodie Maesaka-Hirata	Initiatives for 2018 Legislative Session Public Testimony – limited to two minutes please	 soon be another Mainland movement which will cause the numbers to go up. We are back in Session again and looking for additional monies. We currently have the 45 Million that was allocated last year to be split between HCCC, KCCC, and MCCC for designs to renovate the dilapidated buildings. Also asking for monies for Women's. Directors Goals are a. Get and secure OCCC location which is tentatively the Animal Quarantine. b. Plans to move women inmates currently housed at OCCC to WCCC. Public testimony – None
Wendell Murakawa Tim Hansen Nona Lawrence Timothy Ho	Reenty Commission Update	 Relinquishing the title of chair but would like to remain on the commission. How do you go about filling Blayne's open seat? Governor office appoints the commission members. Suggestions can be made but governor appoints. Request that Wendell stay on as Chair until next meeting for sake of preparing Agenda. Chair – nominate and commission votes for
Wendell Murakawa Toni Bissen	Next Meeting Date – Tentatively, May 11, 2018	 chair. Next Meeting is confirmed for May 11th, 2018 Some semblance of next Meeting Agenda, if possible to standardize the Agenda.

Wendell Murakawa Timothy Ho	Meeting Adjourned	 a. Election of Chair and Nomination b. Talk a little about Performance Measurements c. The Directors Reports. Call for Meeting Adjourn 2nd that All in favor
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