



STATE OF HAWAII  
**CORRECTIONS POPULATION  
MANAGEMENT COMMISSION**

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**CORRECTIONS POPULATION MANAGEMENT COMMISSION (CPMC)**

Meeting Minutes

Wednesday, October 17, 2012

**Department of Public Safety (PSD)**

- Present:** Ted Sakai, Director, PSD, CPMC Chair  
The Honorable Will Espero, Senator, Hawaii State Legislature  
Sam Kanagusuku, Golden Castle Foundation  
Keith Kaneshiro, Prosecuting Attorney, Department of the Prosecuting Attorney  
Cheryl Marlow, Administrator, Adult Probation, First Circuit Court  
Bert Matsuoka, Chairman, Hawaii Paroling Authority  
David Keaukulani, PhD, UH-Hilo  
Timothy Ho, Chief Deputy Public Defender, Office of the Public Defender
- Absent:** Louis Kealoha, Chief of Police, Honolulu Police Department  
The Honorable Steve S. Alm, Judge, First Circuit Court  
David Louie, Director, Department of the Attorney General  
William A. Mitchell, Salvation Army ATS  
The Honorable Henry Aquino, Representative, Hawaii State Legislature  
Joy Windham, Program Specialist, PSD
- Staff:** Rosalina Aipopo, Administrative Assistant, PSD
- Guests:** Kanoë Kanagusuku, Golden Castle Foundation  
Nathan Foo, ICIS Coordinator, ICIS  
Michael Hoffman, Institutions Division (ID) Administrator, PSD  
Frank Lopez, Corrections Program Services (CPS) Administrator, PSD  
Max Otani, Intake Service Center (ISC) Division Administrator, PSD  
Cathy Ross, Performance Based Management Coordinator, PSD  
Martha Torney, Deputy Director for Administration (Dep-A), PSD

1. **Opening:**

- CPMC Chair Sakai called the meeting to order at about 2:00 PM.
  - The following handouts were distributed to CPMC members and guests:
    - ❖ PSD Weekly Population Report dated October 8, 2012; PSD - Corrections Division Current Capacities, Head Counts, and Occupancy Rates by Facility dated October 8, 2012; PSD Weekly Population of Sentence Felons, Jail Inmates, Parole Violators, and Probation Violators dated October 3, 2011 to October 8, 2012
    - ❖ CPMC Meeting Minutes from July 11, 2012
- Chair Sakai thanked all for their attendance.
- Chair Sakai introduced himself as PSD's Director.
- All attendees introduced themselves.

2. **Approval of CPMC Meeting Minutes from July 11, 2012:**

- The minutes were approved.

3. **Update on ICIS:**

- Mr. Foo provided the following updates related to training:
  - Statewide Domestic Violence and Safety Simulation Training (SST) was conducted in July 2012 for Probation and Parole
  - Level of Service Inventory-Revised (LSI-R) recertification effort involving PSD, HPA, and Probation is ongoing.
  - Dr. Tim Wong is currently working on a LSI-R validation analysis.
  - Dr. Tim Wong is updating the recidivism study for the FY2008 cohort group.

4. **Update on JRI:**

- Chair Sakai discussed the Reentry Commission:
  - A few years ago, a law was passed that established a Reentry Commission that would advise PSD on matters relating to the community.
  - The law calls for the Reentry Commission membership as follows: 3 nominated by the Speaker of the House, 3 nominated by the Senate President, 3 nominated by the Governor of whom 1 shall be an ex-offender.
  - The Reentry Commission has been formed.
  - The Reentry Commission will hold its first meeting on October 31, 2012 at 10:00 AM in the PSD's Director's Conference Room.

- The functions of the Reentry Commission are included in the law.
- The Reentry Commission meeting is a public meeting, and the notice will be posted.

▪ Mr. Otani discussed the risk assessment instrument:

- All LSI-R users are going through recertification.
- A curriculum needs to be finalized, and plans are for it to be delivered to rest of the staff in late December 2012 or early January 2013.
- All staff will be required to go through a recertification process to ensure that the LSI-R is scored correctly. PSD hopes that this will help PSD with future validation studies.
- Probation and Parole Officers and PSD Case Managers will participate in the LSI-R training.
- PSD Intake Service Center (ISC) has adopted the ORAS-Pretrial Assessment Tool (PAT).
  - ❖ Training has been conducted for staff.
  - ❖ ISC is going through its own "in-house" certification process of the different branches.
  - ❖ ISC plans to have staff trained and "ready to go" by the January 1, 2013 start date.
  - ❖ ISC is participating in interagency meetings on how the ORAS-PAT will be used and delivered to the courts.
  - ❖ The instrument is from the University of Cincinnati.
  - ❖ Dr. Janet Davidson will be working with PSD to help validate the tool to PSD's population after the instrument tool has been used.
  - ❖ At least a year's worth of sample is needed to start the validation study.
  - ❖ PSD will start to use the ORAS-PAT on January 1, 2013, based on law.
- Chair Sakai advised Prosecutor Kaneshiro, Mr. Tonaki, and Judge Perkins have worked with Mr. Otani to develop some processes to ensure PSD complies with the law, the 3 day assessment to the court.
  - ❖ PSD is focusing the pretrial assessments on Oahu, because according to JRI, we have the most backlogs.
  - ❖ Chair Sakai said that we need to work it circuit by circuit. CSG has been working with PSD to have a more statewide approach.
- Senator Espero asked when all the LSI-R training will be completed.
  - ❖ Ms. Aipopo advised that LSI-R training should be completed by mid January 2013.
- Chair Sakai said that the risk assessment instrument will provide the level of risk and give an indication of some of the programming needs.

- Chair Sakai said that PSD has a work group, includes HPA that is identifying the programs that will need to be developed to address the needs that are identified from the risk assessment.
- Mr. Lopez provided an update on PSD's Community and Institutional Programming Work Group:
  - The work group is finalizing the list of programs that were identified that would be helpful in transitioning the offender back into the community. The list should be finalized in a couple of weeks.
  - The work group is trying to put a price tag on the programs, in order to present it to PSD's Director.
  - The work group is looking at programs in the facility and in the community.
  - The work group is trying to put a price tag
- Mr. Hoffman provided an update on PSD's First Time Parole Violators Work Group:
  - There's a 6 month turnaround that makes it difficult in delivering a program that will make a difference for the individual.
  - PSD is contracting an accelerated Cognitive Behavioral Therapy (CBT) program that will be delivered through contract to the Women's Community Correctional Facility and Halawa Correctional Facility, and hopes to have this in place by November 2012.
  - The neighbor islands have CBT program of their own, but their numbers are much smaller.
  - The neighbor islands may send the inmate to Oahu for CBT programming, if the Warden sees fit.
- HPA Chairman Matsuoka advised that employment and housing is key for reconsidering parole.
  - HPA Chairman said that that if a parolee can't find housing, the hearing can be continued (e.g. continue for 2 months if a place to stay is found) or denied.
  - HPA Chairman Matsuoka said that there's 6 months for a parole hearing, not 6 months for a release.
  - HPA Chairman Matsuoka said that parolees lose their beds when parole is revoked, and have to reapply.
  - HPA Chairman Matsuoka said that clean and sober homes are filled, and many require \$300-\$400 upfront.
  - HPA Chairman Matsuoka said that they don't want to make releases when there's no place for the parolee to go.
  - Senator Espero said there needs to be further discussion regarding homelessness.
  - Senator Espero said that there's a Clean and Sober House Task Force.
  - HPA Chairman Matsuoka said that availability and appropriate placement needs to be looked at.

- HPA Chairman Matsuoka said that more appropriate housing needs to be created.
  - Senator Espero asked if parolees could sleep in a tent in a park.
  - HPA Chairman Matsuoka said the parolee needs to have an address and curfew is involved for supervision and unannounced checks.
  - Prosecutor Kaneshiro said tents didn't work out (e.g. domestic violence).
  - Senator Espero said that we should screen the offenders (e.g. non violent).
  - Senator Espero said if its cheaper and it works, he'll take it.
  - Mr. Otani said that ISC has a need for housing pretrial inmates.
  - Chair Sakai said that the issue of housing is coming in sharp focus, and one of the Governor's picks for the Reentry Commission is Carol Ignacio/Office of Social Ministries. Ms. Ignacio has done great things on the Big Island, and will hopefully help with some ideas.
  - Senator Espero asked on the progress of the donated house.
  - Chair Sakai said that there is progress made on the donated house.
- Mr. Hoffman provided an update on PSD's Expansion of Furlough Beds Work Group:
    - PSD is still moving forward with getting the housing units in order to be able to accommodate the growth of the furlough program.
    - PSD will fund services for job placement, job training, and follow-up sex offender treatment.
    - Mr. Hoffman will follow-up with Oahu Community Correctional Center's (OCCC's) Warden with the project's status.
    - Chair Sakai advised that the last he spoke with OCCC, the target date for the start of expansion of furlough beds project was November 11, 2012, the next watch change.
    - Chair Sakai said that some Adult Corrections Officer (ACO) positions (e.g. post outside) are being created to increase security.
    - Prosecutor Kaneshiro was informed of the project/expansion of 120 furlough beds.
- Chair Sakai advised that PSD is proceeding with the reopening of Kulani Correctional Facility (KCF).
    - A consultant's preliminary report said that PSD will need to make improvements to the electrical system and upgrades to kitchen equipment.
    - There doesn't appear to be any major stumbling backs.
    - An environmental assessment is being conducted. The consultant doesn't believe an EIS is necessary. Hopefully, it can be published in November 2012.
    - PSD will be going to the Legislature with a budget to reopen KCF.
    - The consultant believes PSD should be able to house up to 200 inmates at KCF.
    - There should be 200 inmates that would return from the mainland, and those funds would be used towards the operation of KCF.

- PSD does not have a projected occupancy date because the National Guard's Youth Challenge program still occupies KCF, and they have not provided a date when they can move out.
- PSD will be "ready" whenever the National Guard moves out.
- PSD would like to restore KCF to where it was.
- KCF will be a minimum security facility.
- KCF was PSD's major sex offender treatment center.

5. **PSD's Weekly Population Report**

- Chair Sakai briefly reviewed the report.

6. **The next meeting is scheduled for Wednesday, January 9, 2013.**