

Administrative Meeting of the
Crime Victim Compensation Commission (CVCC) Minutes
Tuesday, June 28, 2022
1164 Bishop Street, 1st Floor Conference Room
Honolulu, Hawai`i

Present: Commissioners: Martha Ross (Chair), Clifton Y. S. Choy and Mari McCaig Bellinger

Staff: Executive Director Pamela Ferguson-Brey, Randi Barretto (Special Projects, Mass Violence), Leanna Bair (CVCC-HPA Project – Post Conviction Services), and Joy Takatsuka

Agenda

The Administrative Meeting was called to order at 2:46 p.m. by Commission Chair, Martha Ross.

- I. Approval of Minutes: Minutes of the April 8, 2022, meeting was submitted for approval. Motion to approve the minutes was called for by Clifton Choy and seconded by Mari McCaig Bellinger. The minutes were unanimously approved as submitted.

- II. Justice Reinvestment (JRI) Update:
 - A. Restitution Project and Victim Services Project
 1. Overall Restitution Collected from Inmates and Parolees as of May 31, 2022, totaled \$4.73 million.
 2. Fiscal year total to date appears down compared to last fiscal year. Monthly collection reports continue to be shared with PSD and HPA for their review and action.
 3. Most PSD facilities are current on payments due in large part to the RAVS staff. Saguaro Correctional Facility recently submitted inmate deduction checks for August 2021. RAVS staff continues to work with PSD Mainland Branch to bring them current.
 4. PSD informed the Commission that the Furlough Program at Oahu Community Correctional Center will be reopening soon. There are a small number of furlough inmates who continue to work at all facilities and are therefore required to pay their 25% of earnings toward restitution. All facilities except OCCC have been submitting these payments. Awaiting a response from OCCC.
 5. Although Parole collections were low for May 2022, the total amount collected during the current fiscal year to date exceeds the overall total collected during FY2021.
 6. The Commission will be presenting “Victim Restitution Matters: Four Lessons from Hawai‘i to Ensure Financial Justice for Crime Victims” at the 2022 National Association of Victim Assistance in Corrections (NAVAC) Conference in September.

III. Victim Services Unit

A. HI-SAVIN/PSD-RAVS Update

1. The Commission continues as the Chair of the SAVIN Governance Committee.
2. Establishing three SAVIN positions – two Advocates and one Office Assistant.
3. Continuing to negotiate a lease expansion with Finance Factors (Waipono) for the SAVIN Coordination Office.
4. Working on advertising and outreach about SAVIN services. Contracted with Pacific Media Group for radio advertising from February – June 2022; campaign includes 180 spots to air on 16 radio stations on Maui, Kauai, and Hawai'i. Conducted outreach/training with the CVCC-HPA Crime Victim Advocacy Project to Honolulu Victim Witness Kokua Services advocates, HPA parole supervisors, and HPA frontline staff.
5. RAVS staff conducted training for mainland branch staff on processing restitution payments to reduce their backlog.
6. Contracted with iHeart Media to run an advertising campaign during June 2022 to include podcasts, streaming radio services, and online banner ads.
7. Still awaiting finalization of the FY2021 VOCA funds contract for the RAVS program. Due to a decline in funding at the federal level, RAVS VOCA award is being reduced by 36.23%. PSD is looking to request funding for the two positions to ensure that the program can continue to operate against fluctuations in funding.

B. CVCC-HPA Crime Victim Advocacy Project Update

1. Post-Conviction Victim Advocacy Program (PCVAP) Progress
 - a. Mailed outreach material to 200 identified crime victims and survey to victims who have previously received services
 - b. Working with Olelo Community Media to develop, produce, and broadcast video ads for post-conviction victim services.
 - c. Conducted outreach/training with SAVIN to Honolulu Victim Witness Kokua Services advocates, HPA parole supervisors, and HPA frontline staff.
 - d. Completed the virtual training series *Crime Victim Support: From Sentencing to Sentence Expiration* by consultant
 - e. Working on website at PAVHawaii.com to include criminal justice mapping tool and podcasts *Hear Me! My Voice, My Story*.
 - f. Worked with SAVIN/RAVS on National Crime Victims' Rights Week events which were held in April 2022.

- g. Program was monitored by the Department of the Attorney General's Crime Prevention and Justice Assistance Division in April 2022.
- h. VOCA funding for this program ends on June 30, 2022. Working with SAVIN/RAVS to ensure continuity of services for victims.

IV. Mass Casualty Update (Mass Violence Project)

- A. The Commission continues to attend weekly HI-EMA meetings.
- B. The Commission continues to work with OVCTTAC Consultant.
- C. MOU was distributed to the four (4) new county Prosecutors. Currently, two have signed the MOU.
- D. The Commission's Office Protocols for Mass Violence Incidents is being reviewed and updated.
- E. The Mass Violence Planning Workgroup continues to meet virtually on a bi-monthly basis. Upcoming discussions include: office protocols; AEAP funding; and a presentation on victim services vs. victim assistance.
- F. Upcoming presentations:
 - i. 2022 National Training Institute for the National Center for Victims of Crime – The Commission, will be doing a presentation about the development of the PAVHawaii.com website.
 - ii. National Association of Victim Assistance in Corrections 2022 Annual Conference – The Commission will be doing a presentation about the development of the PAVHawaii.com website.
- G. Commission staff attended various mass violence meetings/trainings.

V. Commission Guidelines

- A. The Commission staff recommended that the following guidelines be revised:
 - i. Remove administrative limits on awards;
 - ii. Remove administrative limit on loss of earnings;
 - iii. Return acknowledgement award amounts to pre-pandemic levels; and
 - iv. Increase funeral/burial expenses to \$7,000.00 maximum

Motion to approve the guidelines as recommended was called for by Clifton Choy and seconded by Martha Ross. The Commission Guideline revisions were unanimously approved as submitted.

VI. 2022 Legislative Session

- A. In order to deal with the Commission's funding issues, the Commission submitted two bills to address the problem:
 1. Make the Compensation Fee mandatory
 2. Exempt the Commission from administrative fees

In the end, the Governor's Office worked to move the Commission's positions to be general funded effective July 1, 2022. Although the final budget bill shows that all of the Commission's 8 positions and funding were moved to be general funded, the budget detail worksheet only moved 6 positions leaving 2 positions special funded. This is considered an administrative error to be resolved by moving the

two positions to general funding during the next fiscal year. COVID-19 Commission Response – Executive Director reported that CVCC has the only employee in PSD still working from home. Commission staff is 100% vaccinated and boosted. Commission also has protocols to include the wearing of masks in common areas or in face-to-face communication.

VII. COVID-19 Commission Response – The Commission continues its protocols including staff wearing face masks in public areas and during face-to-face conversations.

VIII. Executive Session Pursuant to Hawaii Revised Statutes § 92-4 and § 92-5

The Commissioner's met in an Executive Session to select the next Commission Chair as Martha Ross's term expires on June 30, 2022. Mari McCaig Bellinger is the Commission Chair effective July 1, 2022.

IX. Unfinished Business - None

X. Adjournment – The meeting was adjourned at 3:34 p.m.